

The Advisory Board (*Beirat*) of the LWF Center Wittenberg

Preamble

In order for the partners of the LWF Center Wittenberg to participate in appropriate ways in the conceptualization and implementation of the Center's work, an advisory board (*Beirat*) is being established. Within this board, each of the churches and respective agencies that contribute either as an institution, or with staffing, and/or financially will be represented. A special invitation for participation has been extended to those national committees and member churches of the LWF that have theological faculties (Cf. the writing of the LWF from October 14th, 2008). Representatives from local institutional partners are invited as guests.

Institutional and Legal Relations of the Center

1. The LWF Center Wittenberg works as a program of the LWF Region of Europe.
2. In legal matters, the LWF Center Wittenberg is a dependent institution of the VELKD.

The Pastor Position of the LWB Center Wittenberg

1. For employment and supervisory matters, the pastor called to this position is under the oversight of the office of the VELKD. Supervision will be conducted by the managing director of the German National Committee of the LWF (DNK/LWB).
2. The pastor in Lutherstadt Wittenberg carries the title "Director of the LWF Center Wittenberg."
3. The pastor called to this position conducts the managerial duties of the Center.
4. He or she participates in the meetings of the management of the DNK/LWB. Preferably regular discussions with the staff in Geneva for mutual consultation should be planned.
5. For the cooperation with the Evangelical Wittenberg Foundation, regular consultations will take place. The pastor stays in close contact with the representative of the ELCA for the Luther Decade and co-ordinator of the ELCA Wittenberg Center.

The Duties of the Advisory Board

The Advisory Board guides the work of the Director of the Center and is responsible for the appropriate implementation of the LWF Program. In doing so, the Advisory Board concerns itself with the following specific items:

1. organizing the work as a cooperative effort within the LWF
2. the ecclesiastical and ecumenical profile of the Center
3. insuring local connection to Center activities
4. establishing content for seminars
5. implementation of the project "Luther Garden"

Meetings of the Advisory Board

1. There will be at least one meeting of the Advisory Board per year in Lutherstadt Wittenberg. After consultation with the Co-Presiding Chairs other locations are possible.
2. The director will set up this meeting.
3. Before a meeting date is set, the agenda will be discussed with the co-presidents, at least four weeks before the date of the meeting.
4. The meetings will be conducted, according to the wish of the attendees, in either English or German.
5. The Director of the LWF Center Wittenberg will write minutes of the meeting.

Constituents of the Advisory Board

The respective church leadership bodies will determine their voting members on the Advisory Board. Guests will be invited on a personal basis.

Voting members of the Advisory Board will be sent from:

1. The Lutheran World Federation – Co-Presiding Chair
2. The Europe Secretary of the LWF - representing the Co-Presiding Chair of the LWF
3. The United Ev. Lutheran Church of Germany (VELKD) – Co-Presiding Chair
4. The General Secretary of the German National Committee of the LWF - representing the Co-Presiding Chair of the VELKD.
5. The Ev. Lutheran Church in America
6. Other national committees and/or member churches of the LWF who actively participate in the work of the Center
7. A youth delegate from the council of the LWF

Advisory Board participants without vote:

Director of the LWF Center Wittenberg

The following will be invited as guests on a regular basis:

1. The Regional Bishop of Wittenberg
2. The representative of the ELCA for the Luther Decade and co-ordinator of the ELCA Wittenberg Center
3. The authorized representative of the Council of the Ev. Church of Germany (EKD) in Wittenberg

Invitation to other guests:

In consultation with the co-presidents, additional guests may be invited.

Hannover,